



ICB
ACCREDITED BUSINESS
QUALIFICATIONS

RECOGNITION OF PRIOR LEARNING ENTRY FORM

Is this your first registration with the ICB?

Yes No

And if No, then please fill in your
existing ICB Ref number

Please complete the table below:

First Name			
Middle Name			
Surname			
Initials			
Title			
SA ID Number			
Date of Birth			
Gender			
Equity (for reporting to the SETA's)	Black – African	Coloured	Black – Asian/ Indian
	White	Eastern	
Nationality			
Home Language			
Citizen Residence Status			
Disability Status	Not Disabled	Disabled	
Socio Economic Status	Employed	Unemployed	
Alternate ID Type			
Alternate ID Number			
Highest Education			

Telephone Number (including area code)	
Fax Number (incl area code)	
Cell Number	
Email Address	
Address Line 1	
Address Line 2	
Address Line 3	
Address Line 4	
Address Line 5	
Postal Code	
Geographical Area (state SA Province or other)	

Internationally recognised | Locally essential

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Birkdale 2, River Park, Liesbeeck Parkway, Mowbray, 7700.
PO Box 2237, Cape Town, 8000, South Africa



Full Name:

Learner ID no:

ICB Ref no:

Tick	Subject Code	Subject Name	Date of Final Assessment
Accounting Certification Programme			
	BSL3	Business Literacy	
	JBTB	Jnr Bookkeeper: Bookkeeping to Trial Balance	
	JBPR	Jnr Bookkeeper: Payroll & monthly SARS returns	
	JBCB	Jnr Bookkeeper: Computerised Bookkeeping	
	SBFS	Snr Bookkeeper: Financial Statements	
	SBCM	Snr Bookkeeper: Cost & Management Accounting	
	TFIT	TFA: Income Tax Returns	
	TFBL	TFA: Business Law & Accounting Control	
	FACS	Financial Accountant: Corporate Strategy	
	FAMC	Financial Accountant: Management Accounting & Control Systems	
	FAFR	Financial Accountant: Financial Reporting & Regulatory Framework	
	FATP	Financial Accountant: Accounting Theory & Practice (Dissertation)	
Office Admin Certification Programme			
	OCOM	Office Communication	
	OAB1	OA: Business and Office Administration 1	
	OABK	OA: Bookkeeping	
	OAMM	OA: Marketing Management & Public Relations	
	OABL	OA: Business Law & Administrative Practice	
	OACM	OA: Cost and Management Accounting 1	
	OAB2	OA: Business and Office Administration 2	
	OAHR	OA: Human Resources Management & Labour Relations	
	OAEC	OA: Economics	
	OAB3	OA: Business and Office Administration 3	
	FNAC	Financial Accounting	
	MGMT	Management	
Business Financial Management Certification Programme			
	BSL3	Business Literacy	
	ESBF	Essential Business Finance	
	JBCB	Jnr Bookkeeper: Computerised Bookkeeping	

I have fully completed this form and I confirm that I have read, understood and agree to the ICB's assessment policy.

DATE SIGNATURE..... (applicant)

PLEASE FAX OR EMAIL THIS ASSESSMENT ENTRY FORM TOGETHER WITH PROOF OF PAYMENT TO THE ICB

In order to receive your PoE or to be entered for an assessment, you must have sent your assessment entry form and fee to the ICB, either directly or through your college. If you've submitted these and then cancel your scheduled assessment, fees can't be refunded. Entries must be received by the ICB before the listed closing dates. Scheduled assessments for learning areas (subjects) can be postponed once only, once we have received your postponement fee (and this must be two weeks before the date of the summative assessment you want to postpone). Submitting incorrectly completed forms or insufficient fees will result in your assessment application not being accepted. All fees may change without prior notice. The fees listed here include 14% Value Added Tax for South Africa and bank charges for payments received from outside South Africa. Bank details for payment: The Institute of Certified Bookkeepers, First National Bank, Rondebosch, branch code: 201509, account no.: 502 6241 8757.